3rd September 2019

Dear Parent/ Carer

**Year 2 trip to Hedingham Castle**

For the first half of the Autumn term, Year 2 will be learning about Castles. We have arranged for the children to visit Hedingham Castle on Thursday 3rd October. They will travel by coach and leave school at approximately 9.00 a.m. and arrive back at the end of the school day. **Please ensure that your child arrives for school promptly that day to ensure the coach leaves on time.** Children must wear their school uniform and also bring a coat with them.

A company called 'Hands on the Past' will be based at the castle for the day and will lead a variety of activities for the children to be involved in. These will include learning about weapons, watching demonstrations by an archer and a soldier, listening to the Chamberlain telling stories in the Great Hall, meeting the baker and helping him to make bread and meeting the Lady of the Castle. This will be a fantastic day enabling the children to have first-hand experience of life in a castle.

They will need to bring a packed lunch and drink with them. No fizzy drinks, glass bottles, chocolate or sweets please. If you would like the school to provide this, please let us know by indicating on the slip below. No spending money is required.

If your child is likely to require any medication during the day, this should be clearly labelled and handed to the class teacher. A form giving the school parental consent to administer the medicine should also be completed prior to the trip.

The cost of the visit is £17.00 which covers admission and the cost of the coach. In line with Government regulations, this amount can only be asked for as a voluntary contribution. However, if insufficient contributions are received then the trip will have to be cancelled as the school has no funding for activities of this nature. Should you need to discuss your contribution you may do so in confidence by contacting the school office or email reception@newlandsspring.essex.sch.uk.

Payment and consent must be made online at [www.payyourschool.co.uk](http://www.payyourschool.co.uk) by Friday 13th September. If you have not already registered, please contact the School Office for an activation code. **You will not need to return the slip** unless you would like the school to provide your child with a lunch.

Yours sincerely

Mrs Dubiel & Mrs Lindop
Year 2 visit to Hedingham Castle – Return by Friday 13th September

☐ I would like the school to provide a packed lunch. (The school packed lunch will consist of a cheese sandwich, a piece of fruit, a biscuit or cake and water) (Please tick if applicable)

Signature of parent/carer……………………………………….  Date……………………………………….