Dear Parent/Carer

Re: Year 2 trip to Southend

As part of our Summer topic ‘I Do Like To Be Beside The Seaside’ we will be going on a school trip to Southend on Tuesday 19th June. We will be leaving by coach at 9.00 am and will hope to return to school by 3.15 pm.

During our visit, we will be visiting the Sea Life Centre. This will enable the children to learn about sea creatures and their habitat. We will also be walking along the beach and seafront to give the children the opportunity to carry out fieldwork to help them describe the features of coastal areas and be travelling on the train on the pier.

We will be having our lunch at the Sea Life Centre and they will need to bring a packed lunch and drink with them. No fizzy drinks, glass bottles, chocolate or sweets please. However, should you require the school to provide your child with a packed lunch, please let Mrs Weatherhead know by emailing reception@newlandspring.essex.sch.uk.

Children will need to wear school uniform and comfortable footwear – please note we will be doing some walking on the day and therefore flip flops will not be suitable. Please check the weather forecast on the morning of the trip and ensure that your child is wearing sunscreen and a hat if it is sunny or a raincoat if there is a chance of rain.

The cost of the trip will be £18.00 which will cover the coach, admission to the Sea Life Centre and also the pier train. If you wish, you may give your child £2.50 to buy an ice-cream/ice lolly. Please make sure they have it in a named envelope, purse or wallet. In line with Government regulations, the cost of the trip can only be asked for as a voluntary contribution. However, if insufficient contributions are received then the trip will have to be cancelled as the school has no funding for activities of this nature. Should you need to discuss your contribution you may do so in confidence by contacting the school office.

Payment and consent to participate in the trip should be made online at www.payyourschool.co.uk. If you have not already registered, please contact the Finance Office for an activation code. Payment and consent must be made ONLINE by Tuesday 5th June 2018. When giving consent you are agreeing to your child travelling to the venue by coach, and then returning by coach to school and also participating in any planned activities throughout the day.

In summary, please ensure your child has the following items with them on the day, in a rucksack. Please label each item with your child’s name:

- water bottle
- sun hat & sun cream
- packed lunch
- £2.50 in an envelope, purse or wallet (optional)

If your child is likely to require any medication during the day, this should be clearly labelled and handed to the class teacher. A form giving the school parental consent to administer the medicine should also be completed prior to the trip.

Yours sincerely

Miss Maslen