11th May 2018

For the attention of all parents of Maple Bay (Mrs Cross), Chestnut Bay (Mrs Clifton) and Ash Bay (Mrs Coulson)

Dear Parents

Some of you will know that Mrs Cross is pregnant and expecting a baby in June. She anticipates that she will start her maternity leave after the summer half term. We are all very pleased for her.

I am equally as pleased to confirm that her class will be in the experienced and capable hands of Mrs Clifton and Mrs Coulson until the end of the summer term. You may be aware that they have both been mentoring SCITT teacher trainees this year and the second half of the summer term is the trainees’ final teaching placement, allowing us to release Mrs Clifton and Coulson to teach elsewhere for part of each week. Mrs Clifton and Mrs Coulson will each continue to have overall responsibility for their classes.

Please do not hesitate to contact me if you have any questions regarding this.

Yours sincerely

Miss Hawkes
Head of School