Dear Parents

Your child has been chosen to take part in the Infant Music Festival, which will be held on Wednesday 20th March at Christ Church, New London Road. The children will be performing ‘The Sultan’s Bath’ along with children from other Chelmsford Schools.

The coach will be leaving school at 8.45 a.m. Please bring your child straight to the classroom at 8.30 a.m. The children will need to wear school uniform unless they have been given a specific part and you will be notified of the costume requirements separately. Children will return to school on the coach in time for lunch.

The organisers of the event have arranged for a professional DVD to be produced which you will have the chance to purchase. Please advise if you do not give consent for your child to appear in the DVD; we will assume you are happy for your child to be videoed unless you expressly advise the school office. Please note you will not be permitted to take photos or videos of the performance.

You are invited to come and watch the performance which will begin at 11.00 a.m. (Doors open at 10.45 a.m.) As space is limited, we have only been issued with enough tickets for one per child performing and no babies or young children will be allowed in the audience. The cost of the ticket is £4 and you can order this online using the online payment system at www.payyourschool.co.uk. When purchasing your ticket, you will need to give consent that you are happy for your child to participate in the festival, that they can travel there by coach and that you are happy for them to be videoed and thereby included in the DVD that will be subsequently produced and sold. If you will not be purchasing a ticket online and would like to give consent for your child to take part, please email reception@newlandsspring.essex.sch.uk.

Payment for tickets and consent must be given by Wednesday 6th March. Please note it will not be possible to purchase tickets after this date.

Yours sincerely

Mrs Dubiel and Mrs Lindop