9th February 2018

Dear Parents

Your child will be taking part in the Infant Music Festival which will be held on Thursday 15th March at Christ Church, New London Road. The children will be performing ‘There’s a Sunflower in my Supper’ along with children from other Chelmsford Schools.

The coach will be leaving school at 8.45 a.m. Please bring your child straight to the classroom at 8.30 a.m.

The organisers of the event have arranged for a professional DVD to be produced which you will have the chance to purchase. Please advise if you do not give consent for your child to appear in the DVD; we will assume you are happy for child to be videoed unless you expressly advise the school office by the deadline date of 26th February. Please note you will not be permitted to take photos or videos of the performance.

You are invited to come and watch the performance which will begin at 11.00 a.m. (Doors open at 10.45 a.m.) No babies or young children will be allowed in the audience. As space is limited, we only have enough tickets for one per child. The cost of the ticket is £3.50 and you can order this online using the online payment system at www.payyourschool.co.uk. When purchasing your ticket, you will need to give consent that you are happy for your child to participate in the festival and that they can travel there by coach and that you are happy for them to be videoed and thereby included in the DVD that will be subsequently produced and sold. If you DO NOT give consent for your child to be videoed, please contact the school office immediately.

If you have not yet registered for the online payment system, please contact Mrs Weatherhead for a code.

Payment for tickets and consent must be given by Monday 26th February. Please note it will not be possible to purchase tickets after this date.

Yours sincerely

Mrs Cross and Miss Maslen