Dear Parents,

Re; Year 5 visit to Harlow Outdoor Activity Centre

We have booked for Year 5 pupils to visit Harlow Outdoor Activity Centre on Monday 11th June 2017. The children will take part in activities such as climbing, canoeing and archery under the instruction and strict supervision of highly trained activity supervisors.

Year 5 have been visiting Harlow for many years and have thoroughly enjoyed their day; it really does build their confidence and self-esteem and actively encourages teamwork and respect for one another.

On the day, your child will need to bring a packed lunch and drink with them. No fizzy drinks, glass bottles, chocolate or sweets please. If you are entitled to Free School Meals and would like the school to provide your child with a lunch, please let us know by emailing Mrs Weatherhead on reception@newlandsspring.essex.sch.uk. The school lunch consists of a cheese sandwich, a piece of fruit, a biscuit or cake and water.

Due to the high level of supervision required, this visit has always been more expensive than others, but we think it is worth every penny! The cost of the trip is £32.85 which includes transport and admission to the event. In line with Government regulations, this amount can only be asked for as a voluntary contribution. No child will be excluded because of an inability to pay, however, if insufficient contributions are received then the trip may have to be cancelled as the school has no funding for activities of this nature. Should you need to discuss your contribution you may do so in confidence by contacting the school office.

Payment for the trip should be made online at www.payyourschool.co.uk. If you have not already registered, please contact the Finance Office for an activation code.

Consent must also be given on online. Please note that in doing so you will give consent for your child to travel to the venue by coach and participate in all the activities set for them. You are also giving permission for your child to be videoed and photographed on the day and for the pictures/videos to be published on external websites.

Payment and consent must be made online by Friday 18th May 2018

Finally, we are hoping to take some parent helpers with us on the day; if you are able to spare the time to help, please let your child’s class teacher know. You will need to fill out a volunteer registration form (if you have not already done so) and these can be obtained from the school office once we have confirmed we need your help. Many thanks in advance for any help you can give us with this.

We will send another letter home nearer the time of the visit outlining further details about the day.

Yours sincerely

Miss Edwards  Mrs Hydes