Thursday 22nd November 2018

Dear parents and carers

We are very much looking forward to the concert at The Royal Albert Hall this coming Monday, 26th November. This message is to remind you of the plans for the day.

The coach will be leaving school at **8.00am** so please ensure that your child has been to the toilet and is in school to be registered before **7.55am**. We will be on the coach for quite a long time to get through the London rush hour! Due to the time it takes to get into London we will leave the school promptly at **8.00am**.

During the day there will be a break for lunch and for tea. Your child will need enough food and drink to last for the whole day and a bottle of water. No fizzy drinks, chocolate bars or products containing nuts please. Disposable containers and bags are advisable please!

The children will need to wear full school uniform during the day. The Barnardos t-shirts which were included in the original amount that you paid for your child to take part will be handed out on the day between the rehearsal and the performance. Barnardos t-shirts will be worn with school trousers or black leggings. The concert organisers have expressed a preference for trousers and leggings over skirts but it is still fine for skirts to be worn. As leggings are not part of school uniform, please could your child bring them in their bag to change into. The children will remove their jumpers, ties and shirts in order to wear the t-shirts as it will be hot on the stage under the lights. Please ensure that ALL items of clothing are labelled to avoid clothes getting mislaid or time being spent searching for lost items. It will be your child’s responsibility to keep their clothes in their bag.

The concert will finish at approximately 9.15pm so we will arrive back at school between 10.30-11.00pm, traffic depending. Mrs Ellwood will post updates both on the school website and Twitter with regards to the traffic situation on the return journey. Please keep an eye on these updates for a more accurate idea of when we will arrive back at school.
If your child requires any medication/asthma pumps, please bring them on Monday morning, in a named bag and give them to Mrs Clifton or Mrs Hydes.

Please could you encourage your child to be learning their words in the next few days!

I’m sure the concert will be a fantastic occasion as usual.

**The following day, please could your child be in school by 9.45am.** We would be grateful if you could let Mrs Giles know in advance what your child will want for lunch that day so they can advise the kitchen before your child arrives into school.

We will also be taking contact numbers for each child with us on the day just in case we need to contact parents during the evening. Please email reception@newlandsspring.essex.sch.uk if any of your contact details have changed or you do not give permission for us to take this information with us.

**Lastly, there will be no choir after school on Friday 30th November as I think we'll all be very tired!**

Thank you for all your support, it is much appreciated.

Regards,

Mrs Hydes and Miss Holmes